



The Mico University College

Office of The President

BULLETIN #045

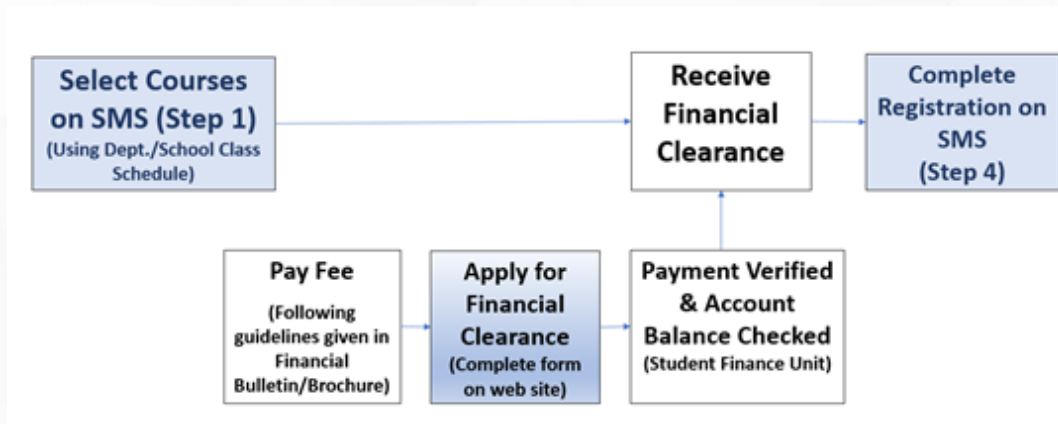
Financial & Registration Update for Undergraduate Students

The Mico University College Welcomes all New and Returning Students to the Academic Year 2022-2023

Please note the registration/start-up dates indicated in the table below:

DATES	Registration/Start-up Activities
July 29, 2022	Registration open
September 5, 2022	Classes begin
September 26, 2022	Deadline for Financial Clearance
September 30, 2022	Final Date for Registration

The Registration Process:





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Registration Steps

1. Select your courses on the Aeorion SMS using the Course Selection Guide available on The Mico University College web site (<https://www.themico.edu.jm/>) or information provided to you by your Academic Department.
2. Pay the requisite fees through **Paymaster (the preferred payment portal)** OR
 - **DAY STUDENTS:** National Commercial Bank, Cross Roads Branch, A/C #231050973
 - **EVENING STUDENTS:** Sagicor Bank, Dominica Drive Branch, A/C # 5500908035
 - **OTHER:** please be advised that we accept online payments via bank transfer OR payment in person at the Mico cashier via debit and credit card.
3. Complete the Application for Financial Clearance Form available on The Mico University College web site (<https://www.themico.edu.jm/>)
4. Check the Aeorion SMS to determine if you are able to proceed to step 4. If you are unable to proceed beyond step 3 on the Aeorion SMS then email a query to studentfinance@themico.edu.jm
5. Complete your registration (step 4) on the Aeorion SMS before the registration deadline (September 30, 2022).

Course Selection

The institution is employing a **mixed modality approach** to programme delivery for the 2022-2023 academic year. We have used double letter designations (OA, BA, FA etc.) for each **section** of a course. The first letter indicates the delivery mode as follows:

- - Fully Online,
- B - Blended,
- F - Fully Face-to-Face





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Please note:

Once you have selected all your courses you can determine your specific mix of online, blended and face-to-face engagements for the semester. This should help you in making other important decisions such as accommodation arrangements.

Fee Payment Arrangements

Tuition and Miscellaneous Fees:

Four-Year Programme:

Year Group	Yearly Tuition Fee	Miscellaneous Fee (Year)
Year 1 (Day)	\$344,802	\$44,300
Years 2 – 4 (Day)	\$344,802	\$42,100
Year 1 (Evening)	\$344,802	\$25,400
Years 2 - 4 (Evening)	\$344,802	\$23,200

Tuition and Miscellaneous Fees Contd.

Other Programmes:

Group	Per Credit Charge	Miscellaneous Fee (Year)
Post Associate Degree (New)	\$10,000	\$25,200
Post Associate Degree (Returning)	\$10,000	\$25,200
Post Diploma (New)	\$10,000	\$25,200
Post Diploma (Returning)	\$10,000	\$22,500





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Payment Plans for Four-year Programme (Please see details on The Mico University College web site (<https://www.themico.edu.jm/>):

- **Option 1**
Make the full payment of the year's tuition fee by September 3, 2022, and you will receive a **3.5% discount**.
- **Option 2a (Day Students & Year 4 Evening Students Only)**
Payment of half the year's tuition fee plus full miscellaneous fee during the semester 1 registration period, and the other half of the year's tuition fee during the semester 2 registration period.
- **Option 2b (Years 1 - 3 Evening Students Only)**
Payment of one-third the year's tuition fee plus full miscellaneous fee during the semester 1 registration period, the second third of the year's tuition fee during the semester 2 registration period, and the balance during the semester 3 registration period.
- **Option 3**
The tuition fee is divided into eight equal parts. The first part plus the full miscellaneous fee to be paid during the semester 1 registration period. The other 7 installments are due on the last day of the months of October, November, December, January, February, March, and April. This option attracts an administrative fee of 5%.
- **Student Loan Bureau:** Students with SLB loan application status of C, D or E must pay miscellaneous fee and then they will be conditionally allowed to register for classes pending the receipt of the tuition fees from SLB.





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Notes to Payment Plan:

- Scholarship funds are paid over to the institution at various times during the academic year and so **the 3.5% discount does not apply** to students on scholarship.
- Also, some scholarship and loan arrangements require that the student pays the miscellaneous fee during the registration period. **Please contact the Student Finance Office for guidance.**

Accommodation on Campus:

Accommodation will be available on campus for the 2022 to 2023 academic year.

- Single occupancy is available at a cost of \$110,000 per semester (**not** including meals).
- The double occupancy rate is \$70,000 per person for the semester (**not** including meals).

Please check The Mico University College web site (<https://www.themico.edu.jm/>) for the application form.

Uniform and attire

Please be advised that students attending classes online are required to dress professionally. However, when attending **face to face classes students must wear their uniform.**

