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THE MICO UNIVERSITY COLLEGE

**SCHOOL OF CONTINUING STUDIES**

**1A Marescaux Road, Kingston 5, St. Andrew, Jamaica. W.I.**

**Tel: 876-929-5260 Ext. 2809/2808 CUG: 876-857-0938**

**Email:** **scs@themico.edu.jm**

Application for Admission to Pre-University Programmes

Complete the form legibly and accurately. The School of Continuing Studies will NOT process any form which is deemed incomplete

CXC- CSEC, CAPE & City & Guilds

SECTION A- PERSONAL DATA

GENDER: Male □ Female □ Identification #: …………………….

(Please tick [√] in the appropriate boxes)

Title: Mr. □ Mrs. □ Miss□

 NAME DATE OF BIRTH

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_/\_\_\_\_\_\_\_\_/\_\_\_\_\_\_\_ Surname (Family Name)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 First Name Middle Name Telephone #:

PERMANENT ADDRESS

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL ADDRESS: …………………………………………………………………………………………

MARITAL STATUS: Single □ Married □ Other □ Please specify: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**TAX REGISTRATION NUMBER** (TRN): …………………. - ………………. - …………………

Are you a Mico degree student? Yes □ No □

Are you doing both class and exam? Yes □ No □

SECTION B- EMERGENCY CONTACT

TITLE: Mr □ Mrs □ Miss □

NAME OF PARENT/GUARDIAN/SPONSOR/NEXT OF KIN: ……………………………………………,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,……………………….

RELATIONSHIP TO STUDENT:

Parent □ Guardian □ OTHER (PLEASE SPECIFY) ……………………………………..

PERMANENT ADDRESS

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMERGENCY TELEPHONE #: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

EMAIL ADDRESS: …………………………………………………………………………………………….………

APPLICATION FOR THE PROGRAMME OF INTEREST) (Please Tick [√]

|  |  |
| --- | --- |
| **CXC-CSEC** * Pre-University External Examination Programme (PEEP) □
* Mico University College Conditional Accepted Students (MUCAS) □
 | **CXC-CAPE*** Private Sixth Form / CAPE Evening □
 |

SUBJECT REGISTRATION (Please Tick [√] the subject(s) of interest)

|  |  |  |
| --- | --- | --- |
| * Pre-University External Examination Programme (PEEP)

**CITY & GUILDS (Stage 3)** Mathematics □**CXC-CSEC**Biology □Chemistry □English A □English B □Human & Social Biology □Mathematics □Principles of Business □ Social Studies □ | * The Mico University College Conditional Accepted Students (MUCAS)

**CITY & GUILDS (Stage 3)**Mathematics □**CXC-CSEC**English A □English B □Human & Social Biology □Mathematics □Social Studies □NB: classes may be facilitated on the weekends.  | * Private Sixth Form CAPE Evening (PSF)

**CXC-CAPE** Caribbean Studies □Communication □Studies Sociology U1 □Management of Business U1 □  |

Please note:

* + - *These subjects will only be offered if class size is sufficient (minimum 25 students).*
		- *Pay for 2 subjects and get the 3rd subject free (English A & Mathematics must be among the set being paid for).*

Financing: Tuition/Fees

|  |  |
| --- | --- |
| **NON-MICO STUDENTS**LAB FEES: Biology & Chemistry $10,000.00 [For each subject per Annum]Administrative fees $ 5,000.00Registration (Non-refundable) - $ 1,000.00Subject fee (Per Semester) $ 10,000.001 Subject $26,000.00 per Annum 2 Subjects $46,000.00 Per Annum 3 Subjects $46,000.00 (pay for 2 and get 1 subject Free) *NB: Mathematics & English A must be among the set that are being paid for.* Note: Fees above **DO NOT** include Exam Fees | **MICO STUDENTS**Option A. Mico Special Package-Gold (MSPG) $35,000.001 Subject (One-time payment) Note:Fees includes Class Fees + Exam Fees Option B. Mico Special Package-Silver (MSPS) $55,000.00 2 subjects (One-time payment) Note:Fees include Class Fees + Exam Fees  |
| **Banking Details:**Payment by Cash or Debit Card should be made to:**MICO EVENING COLLEGE-SAGICOR BANK**Ac #: **5500908035** Branch: **NEW KINGSTON** Account Type: **CURRENT/CHEQUING** Payments can be facilitated at the cashier at **the Mico University College** Finance department. ALL cards are acceptable.  |

**FOR OFFICIAL USE ONLY**

**Documents required:**

Copy of Birth Certificate □

Passport Size Photograph □

TRN □

Proof of Payment □

 …………..…………………………………………………… ……....…/…..……./…….……..…

 Signature of Pre-University Officer Date (dd/mm/yyyy)